

Cherwell District Council

Personnel Committee

Minutes of a meeting of the Personnel Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 11 June 2019 at 5.00 pm

Present: Councillor Jason Slaymaker (Chairman)
Councillor Mike Bishop (Vice-Chairman)

Councillor Andrew Beere
Councillor Lynn Pratt
Councillor George Reynolds
Councillor Douglas Webb
Councillor Barry Wood

Substitute Members: Councillor Ian Middleton (In place of Councillor Katherine Tyson)

Apologies for absence: Councillor Sean Gaul
Councillor Barry Richards
Councillor Sandra Rhodes
Councillor Les Sibley
Councillor Katherine Tyson

Officers: Yvonne Rees, Chief Executive
Graeme Kane, Chief Operating Officer
Claire Taylor, Director Customers and Service Development
Karen Edwards, Deputy Director Human Resources
Nicola Riley, Assistant Director: Wellbeing
Hedd Vaughan Evans, Assistant Director Performance and Transformation
Richard Webb, Assistant Director: Regulatory Services and Community Safety
Claire Cox, Manager - Human Resources Business Partner Team
Natasha Clark, Governance and Elections Manager

3 Declarations of Interest

There were no declarations of interests.

4 Petitions and Requests to Address the Meeting

There were no petitions or requests to address to meeting.

5 **Urgent Business**

There were no items of urgent business.

6 **Minutes**

The Minutes of the meetings of the Committee held on Monday 22 October 2018 at 1pm and 2pm and the minutes of the meeting of the Committee held on 14 May 2019 were agreed as correct records and signed by the Chairman.

7 **Chairman's Announcements**

There were no Chairman's announcements.

8 **Exclusion of the Public and Press**

Resolved

That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.

9 **Communities and Leisure Separation Proposal**

The Assistant Director: Wellbeing submitted an exempt report which presented final recommendations for the separation of the Joint Communities and Leisure services following the process of formal staff consultation.

Resolved

- (1) That the Communities and Leisure management structure be agreed.
- (2) That the findings of the formal staff consultation process be noted.
- (3) As set out in the exempt minutes.
- (4) That it be noted that the current organisational change policies had been used to ensure the fair and effective implementation of the restructure.
- (5) As set out in the exempt minutes.

10 **Environmental Health, Licensing and Community Safety Separation Proposal**

The Assistant Director: Environmental Health, Licensing and Community Safety submitted an exempt report which present final recommendations for the separation of the Joint Environmental Health, Licensing and Community Safety services following the process of formal staff consultation.

Resolved

- (1) That the Environmental Health, Licensing and Community Safety structure be agreed.
- (2) As set out in the exempt Minutes.
- (3) That it be noted that current organisational change policies had been used to ensure the fair and effective implementation of the restructure.
- (4) As set out in the exempt Minutes.

(All officers except the Chief Executive, Director Customers and Service Development, Manager - HR Business Partners and OD and Governance and Elections Manager left the meeting at the conclusion of this item)

11 **Senior Management Roles**

The Chief Executive submitted an exempt report which present proposals for the creation of two new senior management roles, Assistant Director Finance and Assistant Director for Planning.

Resolved

- (1) That the creation of a new Assistant Director Finance position (s151 Officer / deputy) be approved.
- (2) That the creation of a new Assistant Director for Planning position be approved.
- (3) That it be noted that the proposals will be delivered within existing budgets.

The meeting ended at 6.00 pm

Chairman:

Date: